

AI Disclosure and EU AI Act Compliance

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Introduction

This document provides transparency information about the artificial intelligence systems used in the Evidia Platform (the “Service”).

Evidia uses AI to assist with meeting transcription, summarisation, and compliance analysis. All AI outputs are provided as decision-support tools; they do not constitute automated decision-making and require human review before action.

AI System Classification

AI System Classification

EU AI Act Position

The Service is designed as an **assistive AI tool** with the following characteristics:

- AI outputs are advisory and require human review
- No automated decisions are made without human approval
- Users can override, modify, or reject all AI recommendations
- The system does not profile individuals or make decisions about legal rights

Risk Classification Assessment

Based on the EU AI Act framework, we assess the Service as follows:

Annex III Category	Assessment
Critical infrastructure (5a)	Not applicable — the Service does not manage or operate critical infrastructure
Employment (4)	Not applicable — the Service is not used for recruitment decisions
Access to services (6)	Not applicable — the Service does not determine access to essential services
Creditworthiness (7)	Not applicable — the Service does not evaluate creditworthiness

The Service functions as a documentation and analysis support tool. Final decisions regarding compliance, client advice, or other matters remain with qualified human professionals.

Transparency Obligations

Regardless of classification, we voluntarily apply transparency best practices:

- Clear labelling of AI-generated content
- Disclosure of AI capabilities and limitations
- Human oversight mechanisms
- Audit logging of AI operations

AI Components Overview

AI Components in the Service

AI Functions

The Service incorporates AI for the following **assistive** functions:

Function	Technology	Purpose
Speech Recognition	Deepgram, Soniox	Convert audio to text transcripts
Speaker Diarisation	Soniox	Identify speakers in transcripts
Summarisation	Large Language Model	Generate meeting summaries
Action Item Extraction	Large Language Model	Identify potential action items
Compliance Analysis	Large Language Model	Flag potential compliance topics
Conversational AI	Large Language Model	Answer questions about meeting content

Important Limitations

All AI outputs are advisory only. Users should be aware that:

1. **Transcription accuracy:** May be affected by audio quality, accents, background noise, technical terminology, and overlapping speech.
2. **Analysis accuracy:** AI-generated summaries, action items, and compliance flags may contain errors, omissions, or misinterpretations. They should not be treated as legal or compliance advice.
3. **No legal advice:** The Service does not provide legal advice. Compliance analysis is a support tool to help professionals identify topics that may require review.
4. **Context limitations:** AI may miss contextual nuances, implicit meanings, or domain-specific knowledge that a human would recognise.
5. **Language support:** Primary support for Dutch and English; other languages may have reduced accuracy.

Human Oversight

Human Oversight

Design Principles

The Service is designed with human oversight as a core principle:

1. **AI assists, humans decide:** AI outputs support but do not replace professional judgment
2. **Override capability:** Users can modify or reject any AI-generated content
3. **No automated adverse actions:** The system cannot take adverse actions without human approval
4. **Full transparency:** Users can see which content is AI-generated

User Responsibilities

Users of the Service are responsible for:

1. Reviewing AI outputs before relying on them
2. Applying professional judgment to compliance analysis
3. Verifying transcripts against source material where accuracy is critical
4. Ensuring that final decisions are appropriate for their context

Transparency

Transparency

Labelling

AI-generated content is identified through:

- Visual indicators distinguishing AI-generated from user-created content
- Timestamps showing when content was generated
- Ability to view original source material (transcript or audio)

User Notifications

Users are informed about:

1. When AI is being used to process their data
2. The purpose of each AI component
3. Known limitations and potential for errors
4. Their right to human review of AI outputs

Data and Privacy

Data and Privacy

Data Use

- Customer data is processed to provide the Service
- Customer data is not used to train AI models
- AI providers are contractually bound not to retain or train on customer data

Processing Location

AI processing occurs within the European Union. See Chapter ?? for details on sub-processors.
Quality and Monitoring

Quality and Monitoring

Quality Practices

We maintain AI quality through:

1. Monitoring of user feedback on AI outputs
2. Regular review of error patterns
3. Updates to improve accuracy where feasible
4. Clear user guidance on interpreting AI outputs

User Feedback

Users can report AI errors through:

- In-app feedback mechanisms
- Contact with support team

Reported issues are used to improve the Service and, where appropriate, communicated to AI providers.

User Rights

User Rights

Right to Human Review

Users can request human review of any AI output by escalating to their organisation administrator or contacting support.

Right to Explanation

Upon request, we will provide information about:

1. Which AI components processed their data
2. The general nature of the processing
3. How to interpret AI outputs

Right to Contest

Users may contest AI-generated content by:

1. Modifying or rejecting the content within the Service
2. Requesting review by their organisation administrator
3. Contacting support for assistance

Third-Party AI Providers

Third-Party AI Providers

We engage established AI providers subject to:

1. Data processing agreements
2. EU data residency requirements
3. Contractual prohibitions on training on customer data
4. Security and compliance assessments

See Chapter ?? for the current list of sub-processors.
Contact

Contact

For questions about AI use in the Service:

- **General enquiries:** contact@evidia.ai
- **Privacy:** privacy@evidia.ai